**SERT CLUB Executive Board Meeting Minutes- Accepted 3/7/2023**

**Meeting Date:** 02/20/2023 @12:30 PM

**Meeting was called to order**: 12:30 PM

**Board Members in attendance:**

John Slayton, Tom Porter, Jill Lemons, Gary Baur and Ellen Baur

Discussed Topics:

1. Accounting system for tracking expenses, income, donations.
2. Finalize 2023 budget.

Motions:

1. **Accept Reconciliation Sheet and Treasurer will document budget items under the appropriate accounts. (See Attached)**

Made by Ellen; Second: Gary; -Passed unanimously.

**Meeting Adjourned:** 1:34pm

Submitted by Jill Lemons- Secretary

