**SERT CLUB Executive Board Meeting Minutes- accepted 2/20/2023**

**Meeting Date:** 02/15/2023 @5:00 PM

**Meeting was called to order**: 5:00 PM

**Board Members in attendance:**

John Slayton, Tom Porter, Jill Lemons, Gary Baur and Ellen Baur

Discussed Topics:

1. Accounting system for tracking expenses, income, donations.
2. Set a meeting next week to review and finalize 2023 budget.
3. Discuss and approve American Red Course (ARC) class material fee charges.
4. Authorize spending up to $ XXX.XX by President without Board approval.
5. Additional supplies for American Red Cross training.
6. Medical Supplies for ERT First Aid Team.
7. ERT supplies for new members.
8. Cost for New/Recertification of ERT Members and SERT General members.

Motions:

1. **Pay $695 for purchase of training “Manikins” for Red Cross Certification classes.**

Made by Jill; Second: Gary; -Passed unanimously.

1. **SERT Club President is authorized to spend up to $1,000 without Board approval if within approved budget.**

Made by John; Second: Ellen; -Passed unanimously.

1. **SERT Club to reimburse ERT Members in good standing one year after SERT Red Cross certification, $40, or current SERT rate.**

Made by Tom; Second: John; -Passed unanimously.

1. **OHCC SERT American Red Cross class costs for General SERT members will be as follows: Total course- $60, First Aid only- $35, CPR/AED only- $35.**

Made by Ellen; Second: Jill; -Passed unanimously.

**Meeting Adjourned:** 6:15pm

Submitted by Jill Lemons- Secretary