

## SERT CLUB Executive Board Meeting Minutes

**Meeting Date:** 12/3/2024 @ 4:00 PM

**Meeting was called to order** by Tom at 4:00 PM. Everyone was early ☺.

**Board Members in attendance:**

John Slayton, Tom Porter, Jill Lemons, Sandy Reinhardt, Rosemary Bray and Ron Carso.

### Discussed Topics -

1. Approve minutes from the September and November meeting.
2. The Treasurer's Report - Sandy sent her report via email to all BOD members and reported that at the end of Nov there was a balance of \$7742.17 in the account. Dues from 7 members were collected and some minor expenses were incurred plus \$100 towards the Social. She compared the balance to last year and there is very little difference. Bank fees went down while the Town Hall was higher and we will contribute to Staff appreciation. Radio Equip cost went down and First Aid supplies were up. \$3600 is the estimate for 2025 membership fees.
3. Reviewed and approved 2025 budget – Sandy / Tom
4. Membership Update – Sue sent this information to the BOD to review
5. SERT Clubhouse Lunch – Update Tom - Tom has made arrangements with the Bagel truck to provide breakfast/lunch items for the 18 total staff members. The estimate cost will be \$300 + or -.
6. 2025 SERT Social Dates: **Friday May 16** (on Lanai, and Thursday, October 23, 2025 The original April date was moved to May 16<sup>th</sup> – Ron will change the dates on the master calendar.
7. SERT Trailer Update: John & Tom – approval was given by the HOA for up to \$13,000 for trailer purchase. Rosemary motioned to approve this and it was 2<sup>nd</sup> by Jill.
8. Training: - Jill/Tom
  - a. Townhall Presentation Topics:
    - i. Thursday, 1/16/2025: *"Caregiving, Moving to Assisted Living, and Planning for End-of-Life Decisions."* Jill and Tom are working on the Jan 16<sup>th</sup> presentation. There will be 3 speakers with each taking approximately 30 minutes.
9. Neighbor-Helping-Neighbor – Jill - Jill would like there to be a mandatory training session for the safety coordinators to give consistency in the message and the information being given. They need to clearly know and understand the duties and to all be saying the same thing.
  - a. Family Caregivers

- b. Helping Hands
- c. Safety Coordinators

10. Review draft of NEW tri-fold brochure – Tom – Tom has the draft and wants our opinion. He is to send the drafts to each BOD members to give input to him on the new brochure. We are to discuss this again in January – it would be ideal if this could be done before Do Dues Day,
11. Print American Red Cross/Holiday Safety Tips tube stuffer – Tom – Tom reported the flyer is currently at the printer (who has moved location) now.

**Meeting Adjourned:** 4:40pm

Submitted by Rosemary Bray - Secretary