

PERSONAL DOCUMENTS CHECKLIST

Collecting, copying, and safeguarding important information now could help you respond and recover faster after a disaster. Use this checklist now to choose which documents are most important to you and those you live with. Then gather them together to keep with your Go Bag so you will never leave them behind.

| IDENTIFICATION & VITAL RECORDS | FINANCIAL & LEGAL PAPERS | MEDICAL INFORMATION |
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| <p>Few people need all of these, but most need at least one.</p> | <p>It may help you receive aid faster after a disaster if you have copies of these papers.</p> | <p>Medical records may be needed after a disaster to keep you & your loved ones healthy.</p> |
| <ul style="list-style-type: none"> <input type="checkbox"/> Driver's license, passport, or military ID card <input type="checkbox"/> Birth certificates & Social Security cards <input type="checkbox"/> Green card, naturalization paperwork, immigration papers <input type="checkbox"/> Adoption or child custody papers <input type="checkbox"/> Marriage or divorce certificates <input type="checkbox"/> Pet ownership papers & proof of vaccinations (to enter shelters) | <ul style="list-style-type: none"> <input type="checkbox"/> Housing records, such as property leases, rental agreements, mortgages, deeds <input type="checkbox"/> Vehicle records, such as title, registration, VIN, loan papers <input type="checkbox"/> All insurance policies you have (life, auto, homeowners, renters, flood) <input type="checkbox"/> Account numbers for your bank, debit card, retirement accounts <input type="checkbox"/> Important bills, such as credit cards, utility bills, loans, alimony, child support <input type="checkbox"/> Proof of income—pay stubs, tax records, government benefits, alimony, child support <input type="checkbox"/> Wills, powers of attorney | <ul style="list-style-type: none"> <input type="checkbox"/> Health insurance cards & health history records (major diagnoses, treatments) <input type="checkbox"/> A medications list with all prescriptions your family members take <input type="checkbox"/> List of all medical, communication & mobility devices, with model numbers <input type="checkbox"/> Names & numbers of your health care providers & your pharmacies <input type="checkbox"/> Medical power of attorney <input type="checkbox"/> Details on your wishes for medical care, such a living will |

TIPS

- You don't have to collect all these papers at once. Just start and do a little at a time.
- Keep your documents in some kind of holder, to protect them inside your Go Bag.
- Keep backup photos on your phone of your prescription labels and most valued papers.
- Save a list of usernames and passwords for online accounts. Keep it safe.
- Have a list of important contacts in case you cannot access your phone or the internet.
- Recent photos of family members and pets can help you find each other if you get separated during a disaster.
- Add a paper map of your area. GPS services may not work during a disaster. Cellular coverage may not be available to help guide you out of your area.

