

SERT CLUB Board Meeting Minutes- APPROVED 1/19/2021

Meeting Date: 01/05/2021 @5:30 PM

Meeting was called to order: 5:36 PM.

Board Members and guest(s) in attendance:

John Slayton, Tom Porter, Bob Becker, Jill Lemons, Gary Baur, and Ellen Baur

(No guests present)

1. Motion to approve Board Meeting Minutes of 12/16/2020

Motion made to Approve as corrected- Tom Second - Gary Passed - Unanimously

2. Treasurers Report – Gary reported \$1,565.85 in our Checking Account.

3. Outreach Committee/NHN updates – John stated that we need about 50 more Street Captains. 20 Street Captains are not members. John will send an email to each of them and give them 30 days to join SERT. The board will approve the email before distribution. Discussion was held on how to reach out to each OHCC resident, possibly through their Village Board. It was decided to send a flyer out to all residents in conjunction with the Public Safety/Training and Development flyer.

4. Membership Committee Update – Jill reported that we currently have 158 members: 47 members on the ERT. 104 General members. 7 Honorary members.

5. Public Safety and Training & Development updates -Tom reported that we are working on the next Safety Presentation with the Burn Institute, which will be on 2/5/2021. The focus will be on Fire Safety for Seniors. We are sending a joint flyer to all residents in conjunction with the NHN and Membership Committees.

6. Inventory List/Proposed Draft Budget - John stated we are finalizing our ERT assets based on only one command post prior to finalizing our budget. We may need to spend approximately \$2500 on a Conex container if we cannot get a subsidy from the Master Board.

7. New Member Orientation video- Each board member will present a two-minute Zoom presentation that will be recorded. The 10-minute introduction video for new members will be posted on our website.

8. Membership email approval- It was agreed that Ellen will write up the back page of our flyer in lieu of an email. Page one will be for the Safety Presentation. The back page will

consist of SERT Club membership information and recruitment of Emergency Response Team members and Street Captains.

9. **SERT non-member email list**- The board agreed that this is a good idea to reach non-members with SERT Safety Preparedness and Emergency information. Tom suggested that all electronic correspondence should have a tag line asking if the recipient would like to be placed on the SERT mailing list. This item is tabled until an infrastructure is put in place to maintain the mailing list.
10. **Do Dues Day and tax reporting**- John needs to sign the paperwork for this year. In October of 2021, we must pay .25 cents for each member.
11. **2021 Membership Tri-fold Brochure**-Tom will get the Listos material over to the NHN Chairs and John has about 80 Brochures we can use. We will use up what we have and can print more in an emergency. Jill will work on an updated brochure.
12. **New Resident contact by non-member Street Captains**- tabled until next meeting

Next Meeting: 1/19/2021

Meeting Adjourned: 6:36 pm

Submitted by Jill Lemons- Secretary