

## **SERT CLUB Board Meeting Minutes- Accepted 10/22/2021**

**Meeting Date:** 10/05/2021 @5:30 PM

**Meeting was called to order:** 5:33 PM.

### **Board Members and guest(s) in attendance:**

John Slayton, Tom Porter, Jill Lemons, Gary Baur and Ellen Baur

(No guests present)

- 1. Board Meeting Minutes of 9/21/2021 were accepted as written.**
- 2. Treasurers Report** – Gary reported a balance of \$6,770.58 in our Checking Account. The month of September showed \$2,235 in donations. Gary will create a running total of donations since August 1st by October 19<sup>th</sup>.
- 3. Outreach Committee/NHN updates** – NHN and Street Captains helped with the OHCC Flue Shot Clinic on September 25. Street Captains and Co Captains should be reaching out to new residents each month. We need a Director of Community Outreach on the Board.
- 4. Membership Committee Update** – Jill reported we currently have 225 members, including the new member who recently joined. We now have: 169 General members; 51 members on the ERT; 5 Honorary members. The Master Board has two new members, and the SERT Club membership list will be reflected to show them as new Honorary Members. Past members will be removed or their membership updated as necessary.
- 5. Safety and Training & Development Committee updates** - Tom and John will re-record the October 1<sup>st</sup> presentation to be put on our website. Orders for the 72-hour kit will be picked up by Friday, October 8<sup>th</sup>. The February 2022 presentation, date TBD, will be on using CPR, AED and First Aid. Tom will be working with Ann to put training in place for the ERT to learn how to do the In-home Educational Surveys. (See information on the surveys below, item #16)
- 6. Inventory List/Proposed Draft Budget** -We are waiting for fundraising results to see our totals. John will purchase a couple of mobile generator packs with the over \$2,000 raised at the Flea Market.

7. **Street Get Togethers-** Ellen will reach out to streets without Street Captains to set something up.
8. **Ocean Hills Evacuation Analysis Update-** The consultant's report is of no value to the SERT Club as written. The stake holders will be having a meeting next week.
9. **Update on the OHCC Emergency Management System Ad Hoc Committee-** The Master Board has sent the Committee's request to their legal counsel.
10. **Election Update-** Jill reported that there were no nominations for 2022 Board Officers and the incumbent officers were re-elected by acclamation on October 1, 2021. The following officers will be appointed to these positions as of January 1, 2022: Tom Porter-President, John Slayton-Vice President, Gary Baur- Treasurer, and Jill Lemons-Secretary. We are looking for three Directors to serve on the Board in 2022.
11. **December SERT Social Event-** The event date was changed to December 20, 2021, to be held from 4-6PM. Social Director, Sue Porter, was given a \$500 budget by the Board.
12. **SERT New Member Orientation-** Tom is still looking into creating a video for new members, in addition to the In-home Educational Survey.
13. **Updated SERT Club Brochure-** It was agreed we need to modernize the look and content prior to Do Dues Day in January. Ellen and Jill will work with our designer. **A motion was made to accept the proposal by the Membership Chair, Ellen Baur, to have a "SERT Club Lifetime Membership" of \$200. Motion made by: Tom Porter 2<sup>nd</sup> by: Gary Baur Passed: Unanimously**
14. **Strategy for updating EIN on accounts and reporting to IRS- A motion was made to establish a new checking account prior to the end of the year. Motion made by: Gary Baur 2<sup>nd</sup> by: Tom Porter Passed: Unanimously**
15. **Do Dues Day Advertising:** The Board discussed possible banners and/or tablecloths with the SERT Club logo.
16. **In-home Educational Survey-** Tom reported that the intent is to roll out the program by first training the ERT to be able to do the surveys for the Street Captains and Co-captains. Then, adding the Street Captains and Co-captains as trainers by "Do Dues

Day.” We can then offer the In-home Educational Surveys to all new, and renewing, SERT Club members. The Board agrees with this plan.

**17. New Business: Directors-** The Board will look for three new Directors by the end of the year and appoint in January 2022- *January Meeting*

**No further business to discuss.**

**Next Meeting:** 10/19/2021

**Meeting Adjourned:** 6:42 pm

Submitted by Jill Lemons- Secretary