

## **SERT CLUB Board Meeting Minutes- Accepted 2/01/2022**

**Meeting Date:** 01/11/2022 @4:00 PM

**Meeting was called to order:** 4:04 PM

### **Board Members and guest(s) in attendance:**

John Slayton, Tom Porter, Jill Lemons, Gary Baur and Ellen Baur

(No guests present)

- 1. Board Meeting Minutes of 12/29/2021 were accepted as written.**
- 2. Treasurers Report** – Gary reported a total balance of \$8,348.66 as of 12/31/2021. The Comerica account will be closed out in February.
- 3. NHN updates** – Ellen reported that personal calls will be made, by Annie and Joann, to the Safety Coordinators who did not respond for their training. The best way to communicate with SC's is by email or phone call. The ERT has agreed to add a position to the organizational chart for 8 Senior SC's who will have a radio to coordinate with SCs, in their zone, during an emergency. Ellen suggested the name "Zone Chief." The NHN will have a SC meeting, by Zoom, on 2/11/2022 at 2pm to go over multiple items. Ellen will send Tom an agenda. Tom will speak at the meeting on the Educational Home Survey. The NHN is going ahead with scheduling Zoom street events. Using email, the residents will be given a two-week notice and a two-day reminder. The meetings will be maximum 1hr. Annie's street, Aegina, will be first, as a test.
- 4. Membership Update** – John and Tom have given members a deadline of January 31<sup>st</sup> to renew or join. Jill reported picking up checks for over 75 new members, in addition to renewals. We should have final numbers to work with by the next meeting.
- 5. Education Update** – Tom reported that only ten people attended the make-up training. All but two ERT members have been trained. Kory Ward has offered to work with Tom on the February 10<sup>th</sup> Safety Presentation/General Meeting. The Board discussed the safety of in-person meetings. A decision on whether to release the Hall and have a Zoom presentation will be made by February 1st.
- 6. Communication Update** – Tom reported that he will be writing all the OHCC Living articles. John has written articles for January and February editions of the Village Voice.

Discussion was held on how to solicit articles from SERT members. It was agreed to have all Village Voice articles written by members only, unless we have an expert in the field submit an article. Ellen will offer Christy Cooper an honorary membership for being the editor of our quarterly e-newsletter. The newsletter should include articles by the SERT Club President, the ERT Incident Commander, as well as pictures and articles about the NHN/Safety Coordinator activities. Discussion was held on renewal of the Zoom and Text-em-all memberships. John will verify the cost of both. Discussion was held on Google email maintenance and the use of the different group lists and master database information. John and Sue Porter will work together.

- 7. SERT New Member Orientation-** Tom submitted a draft Power Point presentation. He will do a voice-over and post on the website when finalized.
- 8. Health and Safety Fair for OHCC Residents-** Ellen reported there will be no update until the end of January or the beginning of February. The Board/ERT needs to provide a list of desired vendors and SERT set-up requirements for the event by the next meeting.
- 9. Other Items Discussed:** Stan Katz has offered his idea for helping Safety Coordinators and the NHN leadership will discuss. Tom will be speaking with the OHCC Widows group regarding home safety.

**Next Meeting:** 02/01/2022

**Meeting Adjourned:** 5:15 pm

Submitted by Jill Lemons- Secretary