

SERT CLUB Board Meeting Minutes- Accepted 11/23/2021

Meeting Date: 11/02/2021 @5:30

Meeting was called to order: 5:34 PM.

Board Members and guest(s) in attendance:

John Slayton, Tom Porter, Jill Lemons, Gary Baur and Ellen Baur

(No guests present)

- 1. Board Meeting Minutes of 10/22/2021 were accepted as corrected.**
- 2. Treasurers Report** – Gary reported a balance of \$6,834.58 in our Checking Account. Donations since our Fundraising Campaign started is \$4,745.00.
- 3. Banking account status update** – John has had no response from the Credit Union. An in-person meeting may be necessary.
- 4. NHN updates** – There has been no activity in the last two weeks. **A motion was made to appoint Ellen Baur as the new NHN Director, effective immediately, by: Tom Second: Jill Passed:** Unanimously Tom will schedule a meeting with John, Ellen, Joann and Annie to discuss direction of the Safety Coordinator program. (Formerly the Street Captain program)
- 5. Membership Committee Update** – Jill reported we currently have 226 members, including the 3 new members that joined this week. We now have: 171 General members; 50 members on the ERT; 5 Honorary members. The Master Board has two new members, and the SERT Club President will reach out to them to offer an Honorary SERT membership.
- 6. Membership e-Blast-** John will send out email, regarding 2022 dues, this week.
- 7. Membership Chairperson-** Ellen will look for her replacement but will continue the duties of the Membership Chair until a replacement is found.
- 8. Safety and Education Committee update** - The February 2022 presentation will focus on CPR, AED and First Aid. Tom is looking to see if the Red Cross will be a speaker. He is also looking into possibly becoming a certified instructor. Jeanne Brantman has resigned as the Safety and Education Chairperson, so Tom will take over those duties until a replacement is found.

9. **Developing a 2022 Budget** – Tom, John and Gary will have a budget to present by the third week in January.
10. **Street Get Togethers-** Ellen has done the preliminary work to find streets where we need new Safety Coordinators. Tom suggested an outdoor “Fireside Chat” on these streets to find volunteers.
11. **Ocean Hills Evacuation Analysis Update-** Final Report: John has notified the OHCC Board of Directors, and they now have ownership of creating an evacuation plan.
12. **Update on the OHCC Emergency Management System Ad Hoc Committee-** Tom reported there has been no update.
13. **December SERT Social Event-** Our SERT Holiday Party will be held December 20, 2021, from 4-6PM. SERT members are free. The Board agreed that non-member guests will be charged \$10 and asked to put it toward a SERT 2022 membership. Jill will request that Social Director, Sue Porter, have a flyer ready by the next meeting on 11/16/2021.
14. **SERT New Member Orientation-** Item held over until January 2022
15. **Updated SERT Club Brochure-** Discussion held on consistent wording and removal of membership application on brochure. New members will be asked to go to the website to join, or they can leave a message in the SERT envelope at the front desk. Ellen will update language.
16. **Review NHN and Website Verbiage-** The Board reviewed and agreed upon language to be used consistently throughout our website and literature.
17. **Schedule ERT and NHN meeting for Survey training-** Home Educational Survey training materials are ready. Tom will try and schedule trainings for ERT and NHN on the first two Saturday mornings in December.
18. **SERT Club Advertising Materials-** John will place the banner and sign in the SERT office. John will ask for permission to place the flag around the Club House.
19. **Marketing SERT to OHCC Residents-** Ellen will investigate adding SERT tables in a possible Health and Safety Fair.
20. **Monthly SERT Club newsletter for Members-** Tom said he would write a monthly email for the membership to keep them engaged.

21. Open Director Positions- Ellen asked about the titles of the open Board of Director positions. We still need a Safety and Education Director and a Technology Director.

No further business to discuss.

Next Meeting: 11/16/2021

Meeting Adjourned: 6:55 pm

Submitted by Jill Lemons- Secretary